

Request for Proposals

RFP #22-01

The Community Development Program of Beaver County

Program Year 2022

U.S. Department of Housing and Urban Development

Home Investment Partnerships Program (HOME)

HOME Project Requests

2022 HOME Project Requests

GENERAL CONDITIONS

Submission of Project Requests

The Community Development Program of Beaver County (CDP) has invited qualified persons to submit project requests for the Home Investment Partnerships Program (HOME).

This Request for Proposal (RFP) contains the most definitive statement of the plan's purpose, scope of work and conditions that CDP is able to provide. It includes all the information necessary for agencies/developers to submit a project request.

To be eligible for consideration, proposals must be submitted to the CDP office no later than **4:00 p.m., Thursday, March 31, 2022.** An original proposal must be submitted in a sealed package/envelope. **DO NOT BIND OR STAPLE THE PROPOSAL.**

Project Costs

The applicant must attach a preliminary, line item budget for the proposed project activity.

Eligible Activities

The following are a list of eligible HOME activities (funded through Beaver County):

- **Homeowner Rehabilitation Programs**
- **Rental Housing Programs**
- **Homebuyer Programs**
- **Tenant-based Rental Assistance**
- **Transitional Housing for Homeless**

For a complete description of the HOME Program and its guidelines, visit <https://www.onecpd.info/home/home-final-rule/> or contact this office for a paper copy of the regulations.

Submission Requirements

Interested parties will provide the following information to the Community Development Program of Beaver County in response to this Request for Proposal:

1. Business address and telephone number.
2. Qualifications and experience in housing construction, rehabilitation, rental or homebuyer programs.
3. A line item budget, including sources of funds.
4. Timeline for the project.
5. Location of proposed project area.
6. Number of affordable units proposed.

Proposals shall be reviewed by the staff of the Community Development Program. Recommendations will be made to the Board of County Commissioners. Interviews may be requested. The County reserves the right to reject any or all proposals, to waive any formality and to amend this RFP whenever such rejection, waiver or amendment is in the best interest of the County.

Factors for Award and Evaluation Criteria

1. Overall project plan	40 pts
2. Work Management Plan and Time Schedule	10 pts
3. Experience and qualifications of the applicant	30 pts
4. Cost, including amount of private investment	<u>20 pts</u>
Total Score	100 pts

Non-Discrimination

The proposer must ensure that the employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin, disability or familial status and that requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, are met.