

# Beaver County Jail Policy and Procedures

Document 1.12E

revised 11/2015

Section: Administration, Organization & Management

Chapter: Administration

Subject: PREA Compliance Manager

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- I. **Policy:** In an effort to comply with this Facility's zero-tolerance of Sexual Abuse and Sexual Harassment, the Warden will appoint a PREA Compliance Manager. This Manager will assist with developing, implementing and overseeing that this Facility is making every effort to comply with the Federal PREA standard. The Compliance Manager will have sufficient time available to respond to all complaints and handle initial investigations.
  
- II. **Procedures:** Applicable Policies will be written and training provided by the PREA Coordinator and the Facility's Training Officer for offenders, employees, contractors, visitor and volunteer; regarding the prevention, detection, response and investigation of sexual assault (rape) and or sexual harassment. The Compliance Manager will have two additional certified Investigators at the Facility to assist when needed with any internal investigations. Two County Detectives will also be certified as PREA Investigators to handle Cases where the initial allegation requires an immediate Criminal Investigation. Or when after an initial internal Investigation the Manager and Warden decide that the severity of an allegation could warrant a criminal Charge. The Manager will see that written "Statement of Facts" reports are completed and submitted by all parties involved in the incident in a timely fashion. All information collected will be kept in strict confidence with limited parties knowing the information. The Manager will monitor a victim in general population and only place them in Administrative Segregation if he/she cannot be protected by any other means. They will also monitor the conduct and treatment of Inmate(s) or Staff that make a report or are assisting in the Investigation. If any retaliatory action is taken against subject(s) who report sexual contact or provide information during an investigation, this is a separate actionable offense. The Manager will notify the Warden immediately so that those involved in this action can receive an appropriate sanctions depending upon the nature and severity of their misconduct.

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In a case of sexual harassment involving Staff member during the investigative process the accused may not be permitted to work where the victim is housed. *(There are no contractual limitations that can be placed on a Facility's ability to remove staff sexual abusers contact with any inmate pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted)*

In Cases involving the County Detective PREA Investigative Unit a copy of their findings will be submitted to the Warden **and Prison Board**. Any documentation collected will be kept on file for **seven (7)** years after the release, resignation or retirement of an alleged victim and perpetrator

III. **General Information:** PREA 28 CFR § 115.11,

IV. **Source:**

V. **Definitions:**

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Warden Schouppe

*Refer to Annual Review Page for Revisions & Reviews*

**Effective 10/2015**

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