

SALARY BOARD AGENDA

TUESDAY, March 15, 2022

10:00 A.M.

PUBLIC MEETING ROOM

A. Visitors

B. Approval of January 18, 2022 Minutes

C. Approval of March 8, 2022 Work Session Minutes

D. New Business

1. SALARY BOARD: Daniel Camp, Jack Manning, Tony Amadio and Maria Longo

- a. Motion to increase the salary by 3.25% retro-active to 01/01/2022 for all non-union Full-time, Part-time, and Irregular Part-time employees active as of 03/15/2022 based on their positions and rate of pay as of 03/06/2022. Full-time, Part-time, and Irregular Part-time Court employees are included, and 1000 hour retired employees are excluded from this motion.

2. COURT ADMINISTRATION: William Hare

- a. Request to create one (1) non-union temporary full-time Law Clerk position #2460-1275 with the salary of \$27.47/hour effective 01/24/2022 with an end date of 05/31/2022. This position is filled by Amanda Betts. **This request has been pre-approved.**
- b. Request to create one (1) non-union temporary part-time Legal Intern position #2460-5112 with the salary of \$27.47/hour effective 02/17/2022 through 05/31/2022. This position is filled by Kyle Dipre. **This request has been pre-approved.**

3. BEHAVIOR HEALTH: Gerard Mike

- a. Request to create one (1) non-union full-time Intellectual Disability Specialist I position #5270-1277 with the salary range of \$50,528.00/year to \$76,787.00/year effective 03/15/2022.
- b. Request to create one (1) non-union full-time Accountant I position #5270-1280 with the salary range of \$44,249.00/year to \$67,258.00/year at 37.5 hours/week effective 3/15/2022.
- c. Request to provide a one-time payment in the amount of \$2,000.00 dollars to one (1) non-union full-time MH Program Specialist II position #5270-463 for BSU MH functions. This position is filled by Danielle Rombach. This one-time payment of \$2,000.00 will be included on pay #26 of 2022 for functions performed in absence of a BSU Director.
- d. Request to provide a one-time payment in the amount of \$2,000.00 dollars to one (1) non-union full-time D&A Administrative I position #5270-466 for BSU D&A functions. This position is filled by Kate Lowery. This one-time payment of \$2,000.00 will be included on pay #26 of 2022 for functions performed in absence of a BSU Director.
- e. Request to provide a one-time payment in the amount of \$2,000.00 dollars to one (1) non-union full-time ID Program Specialist II position #5270-462 for BSU SCO functions. This position is filled by Leslie Mine. This one-time payment of \$2,000.00 will be included on pay #26 of 2022 for functions performed in absence of a BSU Director.

- f. Request to provide a one-time payment in the amount of \$2,000.00 dollars to one (1) non-union full-time Program Specialist I position #5270-457 for BSU EI functions. This position is filled by Michele Shugars. This one-time payment of \$2,000.00 will be included on pay #26 of 2022 for functions performed in absence of a BSU Director.

4. LIBRARY COMMISSION: Jodi Oliver

- a. Request to change the title and salary of one (1) non-union irregular part-time Irregular Reference Librarian position #7030-4118 with the salary of \$10.05/hour to one (1) non-union irregular part-time Library Assistant with the salary of \$11.00/hour effective 03/07/2022. **This request has been pre-approved.**

5. ASSESSMENT: Josh Eckelberger

- a. Request to eliminate two (2) non-union temporary Tax Claim/Assessment 1000 Hour positions #1113-5098, 5102 effective 01/01/2022. These positions are not filled. **This request has been pre-approved.**

6. INFORMATION TECHNOLOGY: Kevin Tusick

- a. Request to increase the salary of one (1) non-union temporary 1000 Hour position #1106-5075 with the salary of \$75.00/hour to \$110.00/hour effective 04/10/2022. This position is capped at 700 annual hours. This position is filled by Doug Mortimer.

7. COMMUNITY DEVELOPMENT: Marlene Landrum

- a. Request to create one (1) non-union part-time temporary ERAP Administrator position #6280-5113 with the salary of \$20.00/hour at 28 hours/week effective 03/15/2022 with an end date no later than 03/15/2023.
- b. Request to increase the salary of one (1) non-union temporary 1000 Hour Retiree Administrative Assistant position #6280-5110. Gayle Klein left position #6280-5110 at the salary of \$20.00/hour. Cathy Smith will fill position #6280-5110 at the salary of \$40.00/hour effective 03/15/2022 with an end date of 06/27/2022. This position is capped at 14 hours/week.
- c. Request to create one (1) non-union full-time Fiscal Assistant position #6280-1278 with the salary of \$23.00/hour effective 03/15/2022.
- d. Request to create one (1) non-union full-time Building Integrity and Neighborhood Development Coordinator position #6280-1279 with the salary of \$26.16/hour effective 03/15/2022.

8. PROTHONOTARY: Michael Rossi

- a. Motion to correct the titles of seven (7) union full-time Clerk positions #2430-533, 540, 538, 536, 532, 539, 1242 to the title of Legal Clerk II per the S7 CBA to rectify a system error effective 03/15/2022. There is no change in salary.

9. PUBLIC DEFENDER: Paul Steff

- a. Request to create one (1) non-union full-time Paralegal position #1114-1282 with the salary of \$40,000.00/year effective 03/15/2022.

10. RECREATION AND TOURISM: Tony Caltury

- a. Request to create one (1) union full-time grade 2 step 1 Cashier position #7020-1285 with the salary of \$11.18/hour at 40 hours/week effective 03/15/2022. The union had agreed to this request as of 03/11/2022.
- b. Request to eliminate one (1) union part-time Cashier position 20 working days from the effective date of the full-time Cashier position #7020-1285 being filled. Position number to be determined. The position eliminated will be the one left vacant by the person that bids into the full-time cashier position. The position will be eliminated 20 working days after taking the position due to collective bargaining bidding rights. The union had agreed to this request as of 03/11/2022.
- c. Request to eliminate one (1) non-union full-time Assistant Director position #7030-1241 with the salary of \$62,099.86/year effective 03/15/2022.
- d. Request to change one (1) non-union full-time Coordinator position #7020-1050 with the salary of 41,355.39/year to one (1) non-union full-time Facilities Supervisor position #7020-1050 with the salary of \$48,000.00/year effective 03/15/2022. This position is filled by Amanda Felkey.
- e. Request to create one (1) non-union full-time Tourism Sales Coordinator position #5280-1281 with the salary of \$48,000.000/year effective 03/15/2022.
- f. Request increase the salary of one (1) non-union full-time Marketing Coordinator position #5280-1166 with the salary of \$43,469.97/year to \$48,000.00/year effective 03/15/2022. This position is filled by Gretchen Datri.

11. SHERRIF'S DEPARTMENT: Tony Guy

- a. Motion to create one (1) non-union full-time Office Manager position #2450-1283 with the salary of \$27.00/hour at 40 hours/week effective 03/15/2022. This position will be filled by Ashley Alstadt.
- b. Motion to create one (1) non-union full-time Warrants Analyst position #2450-1284 with the salary of \$18.00/hour at 40 hours/week effective 03/15/2022.